

Agenda Item 3

Meeting Minutes March 13, 2025

APPRAISER CERTIFICATION BOARD

MEETING MINUTES

Zoom Meeting

March 13, 2025, 9:00 a.m.

Members Present:

Sorin Popa, Chair
Jana Seddon, Vice Chair
Lorna Quisenberry
Chris Sarman
Jayme Jacobs
Catherine Starks

Members Absent:

1. Public Comment.

There was no public comment

2. Introductions.

Chair Popa introduced new member Catherine Starks. Chali Spurlock, Program Officer I with the Department of Taxation (Department), took roll call. All members were present.

3. **Review and Consideration for Approval of the November 14, 2024, Appraiser Certification Board Meeting Minutes.**

Member Seddon motioned to approve the minutes; Member Quisenberry seconded. Motion carried.

4. **Review and Consideration of Continuing Education Credit Hours.**

- a) **GLVAR- Standards of Professional Conduct & the Law, 3 hours**
- b) **IAAO- National USPAP Update Course, 7 hours**
- c) **IAAO- Various Sessions 90th Annual Conference, Various**
- d) **WGU- Applied Probability and Statistics, 36 hours**
- e) **MCKISS- Best Practices-Bifurcated & Hybrid Appraisals, 3 hours**
- f) **MCKISS- Green Building Concepts for Appraisers, 7 hours**
- g) **MCKISS- That's a Violation-Appraisal Standards in the Real World, 4 hours**
- h) **MCKISS- The Appraisal Landscape of Rural Residential Properties, 5 hours**
- i) **MCKISS- Basic Hotel Appraising-Limited-Service Hotels, 7 hours**
- j) **EAGLEVIEW - Lunch and Learn, 2 hours**
- k) **UNR Math 120 - Fundamentals of College Mathematics, 36 hours**
- l) **DOT- Understanding Ma-Pa Projections, 1 hour**
- m) **NAA- Using Alternative Methods of Valuation at CBOE and Beyond, 7 hours**
- n) **IAAO-Building a Healthy Workplace Culture, 2 hours**

Member Seddon requested to pull items c) IAAO- Various Sessions 90th Annual Conference, Various and l) DOT- Understanding Ma-Pa Projections, 1 hour.

Member Quisenberry requested to pull items a) GLVAR- Standards of Professional Conduct & the Law, 3 hours and n) IAAO, Building a Healthy Workplace Culture, 2 hours.

Member Quisenberry moved to approve agenda item 4 in its entirety, minus items a, c, l, and n. Member Seddon seconded the motion. Motion passed.

Item 4. a) GLVAR- Standards of Professional Conduct & the Law, 3 hours - Christina Griffith, Supervisor of Boards and Commissions with the Department, informed the Board this item was carried over from the prior meeting.

Member Quisenberry moved to deny; Member Sarman seconded. Motion passed.

Item 4. c) IAAO- Various Sessions 90th Annual Conference, Various - Member Quisenberry moved to approve the highlighted courses on pages ACB78-99; Member Seddon seconded. Member Sarman abstained due to presenting at the conference. Motion passed.

Item 4. l) DOT- Understanding Ma-Pa Projections, 1 hour - Member Seddon moved to deny; Member Jacobs seconded the motion. Member Sarman voted in favor of the motion. Member Quisenberry, Member Popa, and Member Starks voted in opposition of the motion. Motion to deny passed.

Christina Griffith stated that a tie vote results in a motion that is denied.

Yvonne Nevarez-Goodson, Chief Deputy Executive Director for the Department, confirmed that a tie vote results in a denied motion.

Item 4. n) IAAO- Building a Healthy Workplace Culture, 2 hours - Member Quisenberry moved to deny; Member Seddon seconded. Motion passed.

5. Discussion and Clarification on NAC 361.567(4)(b).

Hector Sepulveda, Administrative Assistant IV for the Department, opened the discussion inquiring how the Board would like to approach classes that have already been approved but are held every year with an updated year class title change. Some classes were approved by the Board to take every two years, while statute says every three years.

Member Seddon recommended that updated classes be listed as new classes and should be put on the agenda.

Christina Griffith stated that the issue is the statute states a course can only be taken every three years. If the course name is kept the same and taken every two years, that violated the NAC. If the name of the course is changed, which makes it a new class, that will resolve the issue of violating NAC.

Member Seddon moved to put updated classes as a new class on the agenda. Member Quisenberry seconded the motion. Motion passed.

6. Briefing to and from Appraiser Certification Board and Department Staff (for discussion only).

Yvonne Nevarez-Goodson clarified the rule regarding abstention from voting on acceptance of a class for continuing education that is submitted by a member of the Board, confirming that a Board member may vote on such as the matter does not affect the member any more or less than any other appraiser who may take the class.

Hector Sepulveda stated that April 28 & 29, 2025, are the next testing dates. The next tentative dates are May 26 & 27, 2025. He further stated the Department may possibly hold testing in July as well.

Member Jacobs requested testing in July.

Member Seddon stated Ethics was held on March 3. ABC's and 123's class will be held April 22. Spring Education week is May 12-16, 2025. She further provided that the Marshall & Swift class is scheduled for August 2025 in Fallon.

7. Schedule Date and Review Agenda Topics for the Next Appraiser Certification Board Meeting (for possible action).

Next meeting will be scheduled for May 8, 2025.

8. Public Comment

There was no public comment

9. Adjournment.

Meeting adjourned at 9:48 a.m.

May 8, 2025

Agenda Item 4A

1) IAAO
2024 GIS Valuation Technologies
Conference



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> IAAO 2024 GIS Valuation Technologies Conference	
<small>VENDOR/PROVIDER</small> URISA & International Association of Assessing Officers	

1. Course Summary:

Program features three concurrent education tracks offering 24 sessions and 8 workshops. The three tracks included 1.) Modeling and Valuation Considerations, 2.) GIS Technologies, and 3.) Leadership and Development Policy.

2. What are the hours of instruction? 22.0

3. What is the completion date? Apr il 11 2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input checked="" type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
- ☒ Syllabus or Course Material

SIGNATURE

[REDACTED SIGNATURE]

Date

[REDACTED DATE]

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<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

	<small>Title</small>	<small>Date</small>
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Division of Local Government Services

Place an "X" in the cell corresponding to the session(s) attended.

I certify that I attended the following education sessions during the conference dates shown on this document.

IAAO & URISA 2024 GIS Valuation Technologies Conference				
Monday, April 8, 2024				
Sessions	8:00am-5:00pm	1:00pm-5:00pm		
GIS Program Management (Full-Day Workshop)	8.0 <input type="checkbox"/>			
Using ArcGIS Dashboards and Experience Builder to Build Responsive and Powerful Dashboards (Full-Day Workshop)	8.0 <input checked="" type="checkbox"/>			
Strategic and Operational Planning (Full-Day Workshop)	8.0 <input type="checkbox"/>			
Updating CAMA Systems with Regression-based AVMs: Considerations for Office Leadership (Half-Day Workshop)		4.0 <input type="checkbox"/>		
Tuesday, April 9, 2024				
Sessions	8:30am-10:00pm	10:30am-12:00pm	2:00pm-3:30pm	4:00pm-5:00pm
Welcome & Keynote Address	0.0 <input type="checkbox"/>			
GIS 101 - Today's GIS for Assessors		1.5 <input type="checkbox"/>		
Insights on Analytics, Technology, and Assessing Energy Efficiency		1.5 <input checked="" type="checkbox"/>		
Disruptive Opportunities		1.5 <input type="checkbox"/>		
Local Government Data Sharing and Transparency: Bridging the Gap for Modern Information Access			1.5 <input type="checkbox"/>	
Harvesting Fairness: AVM's, Agriculture, and Equity			1.5 <input checked="" type="checkbox"/>	
Unlocking Excellence and Telling Your Story			1.5 <input type="checkbox"/>	
City of Philadelphia - Enterprise GIS and Data Collection Using AI and ML				1.0 <input type="checkbox"/>
Tooele County's AVM Transition Success				1.0 <input checked="" type="checkbox"/>
Management, Leadership, and Innovation				1.0 <input type="checkbox"/>
Wednesday, April 10, 2024				
Sessions	9:00am-10:00am	10:30am-12:00pm	2:30pm-3:30pm	3:45pm-4:45pm
Approaches to Statewide Parcel Management	1.0 <input type="checkbox"/>			
Quantifying Bias in Vertical Inequity Detection Methods	1.0 <input checked="" type="checkbox"/>			
Bias in the Appeal Process	1.0 <input type="checkbox"/>			
Optimizing Tax Administration with GIS, Dashboards, and Business Intelligence		1.5 <input type="checkbox"/>		
Exploring Real Estate Dynamics: Navigating Cycles, Mapping Markets, and Land Conservation		1.5 <input checked="" type="checkbox"/>		
Identifying, Analyzing, and Correcting Racial and Social Bias in Assessments		1.5 <input type="checkbox"/>		
GIS for Assessment Professionals			1.0 <input type="checkbox"/>	
Don't Go Chasing Sales			1.0 <input checked="" type="checkbox"/>	
Writing Effective RFPs			1.0 <input type="checkbox"/>	
ArcGIS Pro Tasks and Python: Streamlining Parcel Workflow Reports				1.0 <input type="checkbox"/>
Harnessing Geospatial Data and Price Indices in Serbia				1.0 <input checked="" type="checkbox"/>
Changing the Office Culture				1.0 <input type="checkbox"/>

Thursday, April 11, 2024		
Sessions	9:00am-10:30am	1:00pm-5:00pm
Navigating the Challenges and Celebrating the Successes of GIS Modernization	1.5 <input type="checkbox"/>	
Unlocking the "Magic" of AI in Property Valuation	1.5 <input checked="" type="checkbox"/>	
Effectively Managing Teams	1.5 <input type="checkbox"/>	
How To Use Large Language Models in GIS and Valuation Workflows (Half-Day Workshop)		4.0 <input type="checkbox"/>
Parcel Mapping in ArcGIS Pro (Half-Day Workshop)		4.0 <input type="checkbox"/>
Mastering Market Segmentation: A Comprehensive Workshop on Tools, Techniques, and Strategies (Half-Day Workshop)		4.0 <input checked="" type="checkbox"/>
Converting SPSS Regression Models to Python Regression Models using Jupyter Notebook (Half-Day Workshop)		4.0 <input type="checkbox"/>

CAPACITY REACHED

Using ArcGIS Dashboards and Experience Builder to Build Responsive and Powerful Dashboards (Full-Day Workshop)

Monday, April 8, 2024 - 8:00 AM - 5:00 PM

Instructors: *Lauren Voelker, Senior Solutions Engineer, Esri*

Daniel Fasteen, Ph.D., Senior Research Scientist, Tyler Technologies

Experience the power of building amazing dashboards to visualize your data! Intuitive data visualization tools such as web applications and dashboards are essential for the understanding of geospatial phenomena for both Assessors and taxpayers alike. These tools provide an easy-to-use way to derive quick and meaningful insights into community trends such as sales, neighborhoods, or other assessor related data. The value added through the creation of data visualizations and web applications can help assessment offices streamline workflows, provide taxpayers and assessors with the most up-to-date data, and allow for a meaningful understanding of the local community and neighborhoods.

This workshop will walk participants through the creation of several Assessor dashboards with emphasis on sales analysis and incorporate them into a single responsive application. The goal is to present a mass amount of data which can be overwhelming at times, in a simple and effective way. Displaying multiple data visualizations on a single screen supports dynamic data exploration and informed decision-making. The workshop is geared toward the professional who would like to understand the applicability of GIS technology as it relates to the Assessor's office function. This workshop will provide attendees an in-depth and hands-on introduction to WebGIS using ArcGIS Online.

This workshop will be interactive, and participants will be using several ArcGIS Online application builders to create an interactive and responsive application. Each section will introduce the topic and include a hands-on portion. The exercises will build upon each other throughout the day.

The following topics will be discussed:

Morning:

- Choosing the right app.
- ArcGIS Online basics.
- Navigate, collect data, and create a web map!
- Overview of ArcGIS Dashboards.
- Create simple dashboards.

Afternoon:

- Dashboards (cont.)
- Overview of ArcGIS Experience Builder.
- Create an experience.

Insights on Analytics, Technology, and Assessing Energy Efficiency

📅 Tuesday April 9, 2024 10:30am - 12:00pm EDT

📍 Symphony II

Explore the forefront of property assessment with presentations that delve into cutting-edge analytics, technological advancements, and the critical issue of energy efficiency. These sessions offer valuable insights showcasing a comprehensive tool for swift income analytics, emphasizing the need to adapt to technology in a data-centric world, and addressing the challenges of assessing energy efficiency amidst limited high-quality data.

- **Bringing Income Analytics to Life**
Brent Hudson, CAE, Manager-Valuation, Research, & Advisory Services, MPAC, ON, Canada
Edward Osmar, Property Valuation Specialist, MPAC, ON, Canada
- **Ideas To Level Up Your Assessment Game: Leveraging Technology and Ideas for Better Outcomes**
Jimmy Williams, MSc, CPE, Supervisor of Mass Appraisal, Philadelphia Office of Property Assessment, Philadelphia, PA
Alex Raju, CPE, Supervisor, Philadelphia Office of Property Assessment, Philadelphia, PA
- **Modeling Energy Efficiency in the Absence of High Quality Data: An International Perspective**
Luc Hermans, Data Scientist, Netherlands Council for Real Estate Assessment, The Hague, Netherlands
Peadar Davis, Senior Lecturer, Ulster University, Belfast, UK

Harvesting Fairness: AVM's, Agriculture, and Equity

Tuesday April 9, 2024 2:00pm - 3:30pm EDT

Symphony II

Discover the significance of tailored automated valuation models (AVMs) for agricultural properties, ensuring accurate and equitable assessments. Also, explore case studies revealing challenges in property assessment, including under-valuation and problematic tax exemptions, with a focus on the role of GIS analysis in uncovering inconsistencies across states.

- GIS Analysis of Under-Valuation and Problematic Exemptions: Five Examples from Five States **(30 min)**
Mark Leipnik, Ph.D., Professor, Department of Geosciences, Sam Houston State University, Huntsville, TX
Hilda Jepkorir, Graduate student, SHSU
- Using Spatial AVMs to Estimate Market Value of Agricultural Properties **(60 min)**
Paul Bidanset, Founder/Researcher, Center for Appraisal Research and Technology
Lauren Voelker, Senior Solutions Engineer, Esri

Tooele County's AVM Transition Success

Tuesday April 9, 2024 4:00pm - 5:00pm EDT

Symphony II

In this session, Tooele County shares its journey of transitioning away from the cost approach for property assessment in their vast and sparsely populated region. They discuss the decision to utilize Automated Valuation Model (AVM) values, redraw neighborhood boundaries with regression, and evaluate vertical equity, highlighting substantial improvements in valuation accuracy and equity achieved at a fraction of the cost of a full-time employee.

- Small County Quits Cost Approach: A How-To Guide & Why
Jake Parkinson, Assessor Coordinator, Valuebase, Austin, TX

Quantifying Bias in Vertical Inequity Detection Methods

Wednesday April 10, 2024 9:00am - 10:00am EDT

Symphony II

Dive into the critical statistical considerations often overlooked in the debate surrounding vertical inequity detection in property appraisal.

- Vertical Inequity Detection - Quantifying Bias in Various Methods Across Multiple Scenarios
Josh Myers, Statistician, Josh Myers Valuation Solutions, Chesapeake, VA

Exploring Real Estate Dynamics: Navigating Cycles, Mapping Markets, and Land Conservation

📅 Wednesday April 10, 2024 10:30am - 12:00pm EDT

📍 Symphony II

These presentations collectively explore diverse aspects of the real estate and property assessment landscape. The first explores market cycles, particularly the ongoing expansion phase in 2024, and its impact on decision-making in the industry. The second focuses on defining homogenous market areas, crucial for accurate property assessments. The third explores the economic effects of land conservation efforts, emphasizing their benefits for both businesses and communities.

- Spinning the Real Estate Market Cycle: Imminent Recession or Extended Expansion 2024
Ronnie Phillips, CIPS, Commercial Real Estate Advisor/Economist
- Property Market Delineation – In Search for Homogenous Areas Determination
Marek Walacik, Ph.D., MRICS, Assistant Professor, The University of Warmia and Mazury, Poland
Artur Janowski, Professor, University of Warmia and Mazury, Poland

Don't go Chasing Sales

📅 Wednesday April 10, 2024 2:30pm - 3:30pm EDT

📍 Symphony II

Explore the multifaceted concept of sales chasing and its implications on property valuation and modeling. It covers methods to identify, prevent, and rectify sales chasing practices, ultimately enhancing understanding and equitability in assessment rolls.

- Sales Chasing/Selective Assessment
Edie McCarthy, Assessor, Town of Greenburgh, Greenburgh, NY

Harnessing Geospatial Data and Price Indices in Serbia

📅 Wednesday April 10, 2024 3:45pm - 4:45pm EDT

📍 Symphony II

This session showcases the GeoSerbia website and its public information services, illustrating its role in the development of mass valuation models. It also explains the creation and implementation of Serbia's Housing Price Index. Additionally, trends in Data Mining and Valuation Utilizing Spatial Data, which explores cutting-edge data mining methods driven by geospatial data and the spatial relationships to generate characteristic data for mass valuation.

- Powering Through Serbian Real Estate Market with Price Indices and Geo Serbia
Ivana Štrbac, Head of Real Estate Valuation Department, Republic Geodetic Authority, Belgrade, Serbia
- Innovative Trends in Data Mining and Valuation Utilizing Spatial Data
Russ Thimgan, President, Thimgan & Associates, La Junta, CO
Ivana Štrbac, Head of Real Estate Valuation Department, Republic Geodetic Authority, Belgrade, Serbia

Unlocking the “Magic” of AI in Property Valuation

📅 Thursday April 11, 2024 9:00am - 10:30am EDT

📍 Symphony II

These sessions dive into the application of artificial intelligence (AI) in property valuation. The first presentation introduces a method to measure market representation using AI, addressing its importance and simplification. The second session focuses on AI-driven explainability in models, emphasizing transparency and customization for ethical considerations. The final presentation explores AI's role in improving the comparable sales approach, offering theoretical insights and practical applications for advanced audiences.

- **Measuring Model-Market Representation. A HI Heuristic to simplify AI Complexity**
Alex Raju, CPE, Supervisor, Philadelphia Office of Property Assessment, Philadelphia, PA
Kevin Keene, Owner/Operator, Keene Mass Appraisal Consulting
- **Customized Model Explainability Approaches for Machine Learning**
James Ellens, MRICS, Senior Manager, Data Science, Municipal Property Assessment Corporation, ON, Canada
Mostafa Hosseinian, Data Analyst, Municipal Property Assessment Corporation, Ontario, Canada
- **Comparable Sales in the Age of Artificial Intelligence**
Joseph Wehrli, Enterprise Architecture Manager, Tyler Technologies, Inc.
Lanyue (Larry) Wang, Lead Software Engineer, Tyler Technologies, Inc.

Mastering Market Segmentation: A Comprehensive Workshop on Tools, Techniques, and Strategies (Afternoon Half-Day Workshop)

📅 Thursday April 11, 2024 1:00pm - 5:00pm EDT

📍 Symphony III

Mastering Market Segmentation: A Comprehensive Workshop on Tools, Techniques, and Strategies (Afternoon Half-Day Workshop)

Thursday, April 11, 2024 - 1:00 - 5:00 PM

Instructors: *Paul Bidanset, Founder/Researcher, Center for Appraisal Research and Technology*
Daniel Fasteen, Ph.D., Senior Research Scientist, Tyler Technologies, Inc.

In today's ever-evolving valuation technology landscape, understanding how to effectively segment markets is crucial for success in using all valuation approaches. This workshop is designed to equip you with the knowledge and tools you need to excel in this critical aspect of analysis.

Unlock Market Segmentation Techniques and Tools: Delve into a comprehensive array of tools, algorithms, and methods employed by industry professionals to segment markets successfully. Whether you are new to market segmentation or looking to refine your skills, our workshop promises to empower you with the expertise you need. We will guide you through the utilization of market segmentation tools using ESRI, R, and Python. From basic clustering techniques to sophisticated forest tree algorithms and advanced interpolation methods, you will gain a comprehensive understanding of these powerful tools.

Hands-On, Interactive Experience: This workshop is not just about theory; it is about practical application. Attendees will have the opportunity to actively participate and apply what they learn. To facilitate this, we will provide you with a dataset to work on. If you have access to ArcGIS Pro or R, you can follow along in real time.

Have a Say in What You Learn: We value your input! If you have specific tools or methodologies you would like to see discussed during the session, we encourage you to submit your suggestions to daniel.fasteen@tylertech.com. This workshop is all about catering to your needs and interests.

Join us to explore the world of market segmentation analysis, gain hands-on experience, and discover how to leverage cutting-edge tools and techniques for understanding your data. Don't miss this opportunity to take your market analysis skills to the next level!

May 8, 2025

Agenda Item 4A

2) IAAO

2025 GIS Valuation
Technologies Conference



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Using ArcGIS Dashboards and Experience Builder, GIS for Assessors, Moneyball for Commercial Real Estate, Transforming Property Assessments, Vendor/Provider Cracking the code of Vertical Inequity, From Sketchy Records to Solid Revenue, SHAPs and Rec, Valuation age of Machine Learning IAAO & GPN 2025 GIS/Valuation Technologies Conference	

1. Course Summary:

Educational series of Modeling and Valuation and GIS Technologies offered by IAAO & GPN 2025 GIS/Valuation Technologies. Topics include the use of GIS and dashboard building for quick insights into community trends or other assessor related data. Classes enhanced data integrity, refine valuation models and improve the accessibility of property information.

2. What are the hours of instruction? 17 total hours over a 4 day course

3. What is the completion date? 3/2/2025 - 3/6/2025

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mass Appraisal Concepts and Applications
<input checked="" type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input checked="" type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input checked="" type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
- ☒ Syllabus or Course Material

SIGNATURE

▶ [REDACTED SIGNATURE]

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<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

▶ _____ <small>Division of Local Government Services</small>	_____ <small>Title</small>	_____ <small>Date</small>
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IAAO

Valuing the World

INTERNATIONAL ASSOCIATION of **ASSESSING OFFICERS**

314 W 10th Street Kansas City, MO 64105-1616 • USA

P: 816-701-8100 • P: 800-616-4226 • F: 816-701-8149 • www.iaao.org

CAE • AAS • CMS • RES • PPS • MAS *Professional Designations*

UNIFORM REQUEST FOR RECERTIFICATION CREDIT

This form was developed for your convenience in reporting continuing education to various appraisal organizations. **It does not imply automatic acceptance by any organization of an educational program. Each appraisal organization retains its own recertification requirements and procedures for requesting credit.** A copy of the program brochure or outline may be required.

1. This form must be completed in its entirety. **PLEASE TYPE OR PRINT!**
2. Please submit a copy to each organization from which you are requesting credit.
3. It is suggested that you keep a photocopy of each form submitted.

STATE LICENSE #

TYPE OF LICENSE

ORGANIZATION TO WHICH SUBMITTED

DESIGNATION

MEMBER #

MEMBER NAME

23.0 hours max

NUMBER OF INSTRUCTIONAL HOURS

GPN & International Association of Assessing Officers
SPONSORING ORGANIZATION

Columbus, Ohio
PROGRAM LOCATION

28th GIS/Valuation Technologies Conference
TITLE OF PROGRAM

March 3 - 6, 2025
PROGRAM DATES

See program for details
INSTRUCTOR / PRESENTERS

Program features three concurrent education tracks offering 24 sessions, plus 3 general sessions. The three tracks include 1) Modeling and Valuation Considerations, 2) GIS Technologies and 3) Leadership Development and Policy.

DESCRIPTION OF ACTIVITY AND CONTENT

EVIDENCE OF COMPLETION (SIGNATURE AND TITLE OF PROGRAM OFFICIAL OR INSTRUCTOR)

I certify that I have completed the above-described professional activity. I am aware that any misrepresentations by me may become subject to disciplinary action.

SIGNATURE OF MEMBER

DATE

TITLE OF EDUCATIONAL PROGRAM DESCRIBED ABOVE

MEMBER NAME

MAILING ADDRESS

CITY

STATE / PROVINCE

ZIP CODE

FOR OFFICE USE ONLY

Place an "X" in the cell corresponding to the session(s) attended.

I certify that I attended the following education sessions during the annual conference dates shown on this document.

You must attend the entire session to receive credit. No partial credit will be given.

IAAO & GPN 2025 GIS/Valuation Technologies Conference

Monday, March 3, 2025

Sessions	8:00am-5:00pm	1:00pm-5:00pm
Leveraging the ArcGIS Pro Parcel Fabric (Full-Day Workshop)	8.0 <input type="checkbox"/>	
Using ArcGIS Dashboards and Experience Builder to Build Responsive and Powerful Dashboards (Full-Day Workshop)	8.0 <input checked="" type="checkbox"/>	
Strategic and Operational Planning (Full-Day Workshop)	8.0 <input type="checkbox"/>	
Converting SPSS Regression Models to Python Regression Models Using Jupyter Notebook (Half-Day Workshop)		4.0 <input type="checkbox"/>

Tuesday, March 4, 2025

Sessions	8:30am-10:00pm	10:30am-12:00pm	2:00pm-3:30pm	4:00pm-5:00pm
Welcome & Keynote Address	0.0 <input type="checkbox"/>			
GIS for Assessors: From Zero to Hero Without Losing Your Mind		1.5 <input checked="" type="checkbox"/>		
Valuation Unchained: Machine Learning's New Neighborhood		1.5 <input type="checkbox"/>		
GIS Parcel Data for the Nation		1.5 <input type="checkbox"/>		
From Flat Maps to Fancy Digital Twins: How to Avoid a Property Tax Meltdown (and Maybe Even Impress Your Boss)			1.5 <input type="checkbox"/>	
Moneyball for Commercial Real Estate: Sales, Income, and AI Models			1.5 <input checked="" type="checkbox"/>	
Choose Your Story: An Interactive Guide to Management Methods for Technical GIS Staff			1.5 <input type="checkbox"/>	
Transforming Property Assessments: Leveraging GIS/ValTech for Efficiency and Equity				1.0 <input checked="" type="checkbox"/>
It's Always Sunny AVM's in the Northeast				1.0 <input type="checkbox"/>
Imminent Recession or Extended Expansion?				1.0 <input type="checkbox"/>

Wednesday, March 5, 2025

Sessions	9:00am-10:00am	10:30am-12:00pm	2:30pm-3:30pm	3:45pm-5:00pm
GIS: Making Property Taxes Less Taxing	1.0 <input type="checkbox"/>			
Cracking the Code of Vertical Inequity	1.0 <input checked="" type="checkbox"/>			
From Sketchy Records to Solid Revenue: How Tech is Saving Assessors from Headaches		1.5 <input checked="" type="checkbox"/>		
Game of Homes: Navigating Valuation Factors and Hidden Risks		1.5 <input type="checkbox"/>		
Multiagency Contract Collaboration & Shifting Organizational Culture		1.5 <input type="checkbox"/>		
Using Cutting-Edge GIS: Technological Transformation at the Valuation Office Agency (VOA)			1.0 <input type="checkbox"/>	
SHAPs and Rec: Navigating Valuation with SHAP and Time Trend Methods			1.0 <input checked="" type="checkbox"/>	
Enhancing Appraisal Operations with Mobile and Desktop Technology			1.0 <input type="checkbox"/>	
A Perfect Storm: Using GIS to Help Weather Record Value Change				1.0 <input type="checkbox"/>

Thursday, March 6, 2025			
Sessions	9:00am-10:30am	11:00am-12:00pm	1:00pm-5:00pm
From Biased Brains to Brilliant Decisions: How to Outsmart Your Own Mind and Conquer Data Chaos	1.5 <input type="checkbox"/>		
Valuations in the Age of Machine Learning	1.5 <input checked="" type="checkbox"/>		
Successful Storytelling for State and Local Government	1.5 <input type="checkbox"/>		
Advancing Fairness and Accuracy: AI and Machine Learning in Mass Appraisal		1.0 <input type="checkbox"/>	
Parcel Mapping in ArcGIS Pro Workshop (Half-Day Workshop)			4.0 <input type="checkbox"/>
Introduction to Spatial AVMs in Excel: Incorporating Spatial Variables into Regression Analysis (Half-Day Workshop)			4.0 <input type="checkbox"/>
How to Be a Good Leader AND a Good Manager (Half-Day Workshop)			4.0 <input type="checkbox"/>

Using ArcGIS Dashboards and Experience Builder to Build Responsive and Powerful Dashboards (Full-Day) Workshop

Monday, March 3, 2025 - 8:00 AM - 5:00 PM (8 hours)

Instructor(s): *Lauren Voelker, Senior Solution Engineer, Esri, St. Louis, MO*

Daniel Fasteen, Ph.D., Senior Research Scientist, Tyler Technologies

Experience the power of building amazing dashboards to visualize your data! Intuitive data visualization tools such as web applications and dashboards are essential for the understanding of geospatial phenomena for both Assessors and taxpayers alike. These tools provide an easy-to-use way to derive quick and meaningful insights into community trends such as sales, neighborhoods, or other assessor related data. The value added through the creation of data visualizations and web applications can help assessment offices streamline workflows, provide taxpayers and assessors with the most up-to-date data, and allow for a meaningful understanding of the local community and neighborhoods.

This workshop will walk participants through the creation of several Assessor dashboards with emphasis on sales analysis and incorporate them into a single responsive application. The goal is to present a mass amount of data which can be overwhelming at times, in a simple and effective way. Displaying multiple data visualizations on a single screen supports dynamic data exploration and informed decision-making. The workshop is geared toward the professional who would like to understand the applicability of GIS technology as it relates to the Assessor's office function. This workshop will provide attendees an in-depth and hands-on introduction to WebGIS using ArcGIS Online.

This workshop will be interactive, and participants will be using several ArcGIS Online application builders to create an interactive and responsive application. Each section will introduce the topic and include a **hands-on portion**. The exercises will build upon each other throughout the day.

Hands-on workshop: Workshop participants will use their own computer/laptops for the exercises, using calculation tools provided by the workshop.

GIS for Assessors: FromZero to Hero Without Losing Your Mind

Tuesday, March 4, 2025 10:30-12pm (1.5 hours)

- Exploring GIS for Assessors
Brent Jones, PE, PLS, Land Records Industry Manager, Esri
Lauren Voelker, Senior Solution Engineer, Esri

Buckle up, assessors! This session is your one-way ticket to GIS greatness. Whether you're a GIS newbie or a seasoned pro, we'll show you how to harness the power of maps to make your job easier (and maybe even a little bit fun). Learn how to wrangle parcel data, spot property value outliers like a hawk, and explain those pesky assessments to stakeholders without breaking a sweat.

We'll even throw in some AI magic and field workflow tips to keep things interesting. Trust us, you'll leave this session feeling like a GIS superhero (cape not included).

Moneyball for Commercial Real Estate: Sales, Income, and AI Models

Tuesday, March 4, 2025 2-3:30pm (1.5 hours)

- Commercial Sales and Income Models
Robert Gloudemans, FIAAO, Mass Appraisal Consultant, AZ
- Valuation of Multi-Purpose Buildings
Kevin Keene, Owner/Operator, Keene Mass Appraisal Consulting, Philadelphia, PA

This session explores the key variables that drive successful commercial sales and income models. It compares sales and income models, examining when each is most appropriate, and highlights the benefits of AI in model formats. The session also offers insights into integrating these models with CAMA systems and addresses challenges in valuing mixed-use buildings by applying location and use-specific rates.

Transforming Property Assessments: Leveraging GIS/ValTech for Efficiency and Equity

Tuesday, March 4, 2025 4-5pm (1 hour)

- Using GWR to Suggest Spatial Patterns of Inequity: The Development of a New Webapp by the Lincoln Institute of Land Policy
Ron Rakow, Fellow, Lincoln Institute of Land of Land Policy
Paul Bidanset, Mass Valuation Data Scientist and Researcher Center for Appraisal Research Technology
- Strategies to Transform Land Records & Assessment Workflows Using GIS
Kyle Wikstrom, MGIS, GISP, Solutions Director, Pro-West & Associates, Walker, MN

This session will explore how GIS and valuation technologies are transforming property assessments by addressing both efficiency and equity. Attendees will learn about key strategies such as parcel management, value analysis, and stakeholder engagement, which enhance data integrity, refine valuation models, and improve the accessibility of property information. So, grab your thinking caps and get ready to transform your property data game!

Cracking the Code of Vertical Inequity

Wednesday, March 5, 2025 9-10am (1 hour)

- Proposing a New Market Value Proxy for Vertical Inequity Detection
Josh Myers, Mass Appraisal Consultant, Josh Myers Valuation Solutions, Chesapeake, VA

This session will address the often-overlooked challenge of selecting the best market value proxy when detecting vertical inequity in mass valuations. Using a real-world dataset and Monte Carlo simulations, the presentation will demonstrate how bias varies with different proxies. Finally, a new statistical market value proxy will be introduced to improve valuation accuracy.

From Sketchy Records to Solid Revenue: How Tech is Saving Assessors from Headaches

Wednesday March 5, 2025 10:30am - 12:00pm (1.5 hours)

- Support Cyclical Reassessments with Street Level Imagery
Bill Wetzel, Account Executive-Midwest, Cyclomedia Technology, Inc., Middleton, WI
Shayne Gray, GIS Director, Clark County Auditor's Office, Springfield, OH
- Sketch Verification: The Key to Uncovering Lost Revenue and Boosting Accuracy with Medina County, OH
John Hunter, Director of Information Technology and Strategy, Medina County, OH
Tim Horak, Director, Government Marketing, EagleView

Get ready to ditch those dusty old blueprints and embrace the digital revolution! This session will show you how high-tech tools like street-level imagery and LiDAR are transforming the way assessors do their jobs. We'll take you on a behind-the-scenes tour of how Medina County, OH is using these tools to catch property tax dodgers and keep their records squeaky clean. Then, we'll head over to Medina County to see how they're using sketch verification to uncover hidden revenue and streamline their assessment process. You'll learn how to spot those sneaky property changes, recover lost tax dollars, and maybe even impress your boss (or at least avoid getting fired). So, grab your gadgets and get ready to geek out on GIS!

SHAPs and Rec: Navigating Valuation with SHAP and Time Trend Methods

Wednesday March 5, 2025 2:30pm - 3:30pm (1 hour)

- Practical Implementation of Rocket Science in Developing Time Trends
Jeremy Eye, Senior Data Analyst, Boulder County Assessor's Office, CO
Wendell Salas, Senior Data Analyst, Boulder County Assessor's Office, CO
- Enhancing Ratio Studies with AI: Identifying Sources of Inequity with SHAP Values
Paul Bidanset, Founder/Research Scientist, Center for Appraisal Research and Technology, Virginia Beach, VA
Joe Wehrli, Enterprise Architect, Tyler Technologies

This session will showcase how machine learning and SHAP values can reveal inequities in property valuations, offering actionable insights into the drivers of disparities. Join this session to also explore a comparison of current time trend methods with the Kalman filter approach for building time adjustments, enhancing valuation accuracy.

Valuations in the Age of Machine Learning

Thursday March 6, 2025 9:00am - 10:30am (1.5 hours)

- Latest AI Trends and Their Impact on Mass Appraisal
Shail Jain, CEO, Farragut Systems, Durham, NC
- Cowculating the Promise of Machine Learning in Assessment
Will Jarvis, Founder & CEO, and Jake Parkinson, Assessor Consultant, Valuebase

This presentation explores the transformative role of AI technologies, such as machine learning and computer vision, in enhancing accuracy, efficiency, and fairness in mass property appraisal. By examining AI applications like automated valuation models (AVMs), image recognition, and predictive analytics, attendees will gain insight into how AI improves property valuations. The session will also address ethical considerations, biases, and future directions in the field, offering practical case studies and implementation tips for assessors.

May 8, 2025

Agenda Item 4A

3) IAAO

Valuing Properties with Renewable Energy Resources



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Valuing Properties with Renewable Energy Resources	
<small>VENDOR/PROVIDER</small> IAAO	

1. Course Summary:
See attached.

2. What are the hours of instruction? 15

3. What is the completion date? 12/17/2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☒ Syllabus or Course Material

SIGNATURE


Requestor Signature

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

 <small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>
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Valuing Properties with Renewable Energy Resources

Student Reference Manual



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Certificate of Achievement

The International Association of Assessing Officers
presents this Certificate to



to recognize satisfactory completion of

265 - Valuing Properties with Renewable Energy Resources

15.00 CEUs

Presented this day

December 17, 2024

Amy Rasmussen

Executive Director, IAAO

May 8, 2025

Agenda Item 4A

4) MWSU

ACC 201 Financial Accounting



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ACC 201 Financial Accounting	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Spring 1998

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
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<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

 <small>Requestor Signature</small>	 <small>Date</small>
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Verified by:

 <small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>
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ACC 201 Introductory Financial Accounting Credits: 3

Typically Offered: Fall, Spring.

Course Description: An introduction to accounting for accounting and non-accounting majors. Accounting's role in the business environment. Accounting information acquisition, processing, reporting, and interpretation. Income statements, balance sheets, statements of cash flow, and statements of stockholders' equity and their related accounts explained from an information content perspective. **Prerequisite(s):** General Studies Math. Business majors must earn a grade of C or higher in **MAT 110, MAT 110E, MAT 111, MAT 111E, MAT 112, MAT 116, MAT 147, or MAT 167.**

May 8, 2025

Agenda Item 4A

5) MWSU

ACC 202 Introductory Managerial
Accounting



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ACC 202 Introductory Managerial Accounting	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Fall 1998

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
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Verified by:

Division of Local Government Services

Title

Date

ACC 202 Introductory Managerial Accounting Credits: 3

Typically Offered: Fall, Spring, Summer.

Course Description: An introduction to managerial accounting for users of managerial accounting information.

Managerial accounting's functions, uses, users, and behavioral implications. Cost accounting concepts and strategic cost management. Budgeting and profitability analysis. Responsibility accounting and performance assessment.

Prerequisite(s): ACC 201.

May 8, 2025

Agenda Item 4A

6) MWSU

ECO 260 Principles of
Macroeconomics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ECO 260 Principles of Macroeconomics	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Spring 1998

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
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<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

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Date

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Verified by:

Division of Local Government Services

Title

Date

ECO 260 Principles of Macroeconomics Credits: 3

Typically Offered: Fall, Spring, Summer.

Course Description: Introduction to basic principles of economics with emphasis on the analysis of unemployment, GDP, inflation, and public debt; discusses fiscal and monetary theories and public policies.

CORE 42: MOTR ECON 101; Introduction to Macroeconomics (attribute MO11)



May 8, 2025

Agenda Item 4A

7) MWSU
ECO 261 Principles of
Microeconomics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ECO 261 Principles of Microeconomics	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Fall 1998

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

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| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
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<input type="checkbox"/> Other |
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REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

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☐ Syllabus or Course Material

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Requestor Signature: [REDACTED] Date: [REDACTED]

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Verified by:

Division of Local Government Services Title Date

ECO 261 Principles of Microeconomics Credits: 3

Typically Offered: Fall, Spring, Summer.

Course Description: Introduction to economic fundamentals with emphasis on supply and demand analysis, factor markets, different market structures, international economics, and various economic problems.

CORE 42: MOTR ECON 102; Introduction to Microeconomics (attribute MO11)



May 8, 2025

Agenda Item 4A

8) MCKISS

Appraising Condominium Units



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Appraising Condominium Units	
<small>VENDOR/PROVIDER</small> McKissock	

1. Course Summary:

see attached

2. What are the hours of instruction? 3.0 hours

3. What is the completion date? 4/28/2025

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
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<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGN

Requester

04/29/2025

Date

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Verified by:

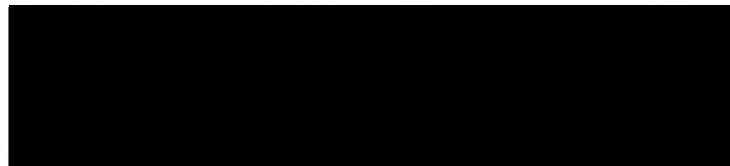
Division of Local Government Services

Title

Date

Certificate of Completion

This is to certify that



has successfully completed Live Webinar: Appraising Condominium Units
(Approval Number # CE.0009493-A) for 3 hour(s) of continuing education credit
for recertification in the state of Nevada. The course was completed on Monday April 28,
2025 given via distance education at:

www.mckissock.com

Instructor: Rob McClelland

Andrea Lutzford

Signature of Authorized Representative



McKissock - P.O. Box 1673 - Warren, Pennsylvania - 16365 - 814.723.6979

[< BACK TO BROWSE](#)

7U

LIVE WEBINAR: APPRAISING CONDOMINIUM UNITS

\$99

LIVESTREAM

ELECTIVE

⌚ 3 HRS

05/27/2025 11:00AM

2:00PM PDT

Instructor

Rob McClelland

After single family homes, condominiums are the second largest property type appraised in the U.S.A. While valuing a residential condominium may, at first glance, seem more straightforward than other residential properties; there are many elements to consider when valuing these properties. Whether you are new or are experienced at valuing residential condominiums, this course offers insight and discussion specific to condominium properties.

This course will provide an overview of the Individual Condominium Unit Appraisal Report (Form 1073/465) and the pertinent items to consider in each section of the report. The material covered is relevant to appraisals completed for lending and non-lending purposes. Additionally, this course contains material pertinent to condominium projects and the customary condominium documents.

Upon completion of this course, participants will be able to:

- Identify the key attributes of condominium ownership and recognize how it differs from PUD and cooperative ownership.
- Summarize the importance of condominium documents for valuing condominium properties.
- Identify the primary elements of comparison of residential condominium properties.

[View Full Details](#)

May 8, 2025

Agenda Item 4A

9) MCKISS
Appraising 2-4 Unit
Residences



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [Redacted]	<small>TITLE</small> [Redacted]
<small>TITLE OF COURSE</small> Appraising 2-4 Unit Residences	
<small>VENDOR/PROVIDER</small> McKissock	

1. Course Summary:

This course will provide appraisers with instruction on how to appraise 2-4 unit residences, and features numerous examples and case studies.

2. What are the hours of instruction? 7

3. What is the completion date? Online

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
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<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

[Redacted Signature]

Requestor Signature

Date

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Verified by:

Division of Local Government Services

Title

Date

Appraising 2-4 Unit Residences

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Appraising 2-4 Unit Residences

\$149.00

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 Nevada

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Feedback



NV Course Evaluation Form 612B

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About the Course

Introduction

The appraisal of 2-4 unit residences poses unique and special challenges for appraisers. Many appraisers are not familiar with the appraisal methods and techniques used in appraising this type of property.

Secondary mortgage market entities (Fannie Mae and Freddie Mac), and government agencies (FHA and VA) have specific requirements and guidelines for appraising this type of property. Furthermore, state appraisal enforcement agencies have identified 2-4 unit appraisals as an area where deficiencies are commonly found.

This course will provide appraisers with instruction on how to appraise 2-4 unit residences, and features numerous examples and case studies.

Course access is available for 6 months from the day it is opened. All courses, regardless of whether they have been opened, expire two years from the date of purchase. Extensions are available for purchase within 30 days of a course expiring. No extensions will be granted after this period.

Course Outline

1. Welcome and Introduction
2. Basics of 2-4 Unit Appraisal
3. Market, Site, and Improvement Analysis
4. Sales Comparison
5. Estimating Market Rent
6. Developing the Income Approach via GRM
7. Capitalization of Annual NOI
8. Form 216: Operating Income Statement
9. Final Exam

Feedback

May 8, 2025

Agenda Item 4A

10) WNC

Math 124 College Algebra



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> College Algebra	
<small>VENDOR/PROVIDER</small> Western Nevada College (WNC)	

1. Course Summary:

overs equations and inequalities; relations and functions; linear, quadratic, polynomial, exponential, and logarithmic functions; systems of linear equations.

2. What are the hours of instruction? 36

3. What is the completion date? Fall 2012

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

[REDACTED]

Requestor Signature

4/2/2025

Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

<p>Division of Local Government Services</p>	<p>Title</p>	<p>Date</p>
----------------------------------------------	--------------	-------------

Course #	Course Title	Credits
MATH124	College Algebra	3 Credits

Prerequisites: Success in intermediate algebra, algebra II, MATH 96 or similar course is recommended as preparation for this course. Students should meet with a WNC Counselor to determine readiness based on placement or equivalent exam, high school coursework, or other factors. Covers equations and inequalities; relations and functions; linear, quadratic, polynomial, exponential, and logarithmic functions; systems of linear equations.

Course #	Course Title	Credits
MATH128	Precalculus and Trigonometry	5 Credits

Prerequisites: MATH 096 with a grade of C- or better or appropriate score on the WNC math placement or equivalent exam or three units of high school mathematics at the level of algebra and above with a grade of C- or better within the last three years. Studies relations, functions and their graphs; polynomial, rational, exponential, logarithm and trigonometric functions; analytic trigonometry; systems of equations and inequalities; conics; mathematical induction; sequences and series.

Course #	Course Title	Credits
STAT152	Introduction to Statistics	3 Credits

Prerequisites: Success in intermediate algebra, algebra II, MATH 96 or similar course is recommended as preparation for this course. Students should meet with a Counselor to determine readiness based on placement or equivalent exam, high school coursework, or other factors. Introduces statistics, probability models, statistical estimation and hypothesis testing, linear regression analysis, and special topics.

May 8, 2025

Agenda Item 4A

11) WNC
Stats 152 Statistics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
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Carson City, Nevada 89706

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<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Statistics	
<small>VENDOR/PROVIDER</small> Western Nevada College (WNC)	

1. Course Summary:

Introduces statistics, probability models, statistical estimation and hypothesis testing, linear regression analysis, and special topics.

2. What are the hours of instruction? 36

3. What is the completion date? Spring 2014

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

▶ [REDACTED]

Requestor Signature

4/2/2025

Date

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Prerequisites: Success in intermediate algebra, algebra II, MATH 96 or similar course is recommended as preparation for this course. Students should meet with a WNC Counselor to determine readiness based on placement or equivalent exam, high school coursework, or other factors. Covers equations and inequalities; relations and functions; linear, quadratic, polynomial, exponential, and logarithmic functions; systems of linear equations.

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May 8, 2025

Agenda Item 4A

12) DVC

BUSAC 187 Managerial
Accounting



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [Redacted]	<small>TITLE</small> [Redacted]
<small>TITLE OF COURSE</small> Managerial Accounting	
<small>VENDOR/PROVIDER</small> Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Summer 2015

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
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- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

[Redacted Signature]

04/15/2025
Date

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Verified by:			
<small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>	

BUSAC-182 Computer Income Tax Return Preparation - Individuals

- 1.5 units SC
- 18 hours lecture/27 hours laboratory per term
 - Recommended: BUSAC-285 and eligibility for ENGL-122 or equivalents
 - Note: Course may be repeated when software program changes. Only the first course completed will be applied toward a degree or certificate requirement. Units for both courses will apply towards the 60 units required for the degree. The laboratory (lab) hours for this course may be offered as face to face lab or online lab. See schedule of classes for specific requirements.

This is a course that uses a popular tax software program or online filing system to prepare income tax returns for an individual. Topics will include the basic tax formula, filing status, exemptions, dependents and the procedures for creating a taxpayer file and processing income, deductions, credits, capital gains and losses, and business activities to produce a final tax return. CSU

BUSAC-185 QuickBooks Accounting for Business I

- 1.5 units SC
- 18 hours lecture/27 hours laboratory per term
 - Recommended: BUSAC-181 or BUSAC-186 and eligibility for ENGL-122 or equivalents
 - Note: Students may petition to repeat this course when software or hardware is changed. Only the first course completed will be applied toward a degree or certificate requirement. Units for both courses will apply towards the 60 units required for the degree.

This is an introductory course in the application of basic accounting knowledge and theory in QuickBooks software. The course content includes sales, invoicing and receivables, payables and purchases, general accounting, financial statements, and end-of-period procedures for a service business. This course builds upon knowledge of bookkeeping principles. CSU

BUSAC-186 Financial Accounting

- 4 units SC
- 72 hours lecture per term
 - Recommended: Eligibility for ENGL-122 or equivalent
 - Note: Students seeking an introduction to bookkeeping techniques should register for BUSAC-181 - Applied Accounting.

This course presents the theory, practices and procedures of accounting. The importance of accounting and the use of financial statements by investors, creditors, and others making financial, investment, or regulatory decisions will be examined. Topics include transactions reporting and the accounting cycle, accounting for cash, receivables, inventory, plant and intangible assets, long-term investments, time value of money, liabilities, stockholders' equity, an introduction to analyzing financial statements, and accounting ethics. The application of generally accepted accounting principles and international financial reporting standards will also be covered. C-ID ACCT 110, CSU, UC

BUSAC-187 Managerial Accounting

- 4 units SC
- 72 hours lecture per term
 - Prerequisite: BUSAC-186 or equivalent

This course presents the study of how managers use accounting information in decision-making, planning, directing operations and controlling. The focus is on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments will also be covered. C-ID ACCT 120, CSU, UC

BUSAC-188 QuickBooks Accounting for Business II

- 1.5 units SC
- 18 hours lecture/27 hours laboratory per term
 - Recommended: BUSAC-185 and eligibility for ENGL-122 or equivalents
 - Note: Course may be repeated when software program changes. Only the first course completed will be applied toward a degree or certificate requirement. Units for both courses will apply towards the 60 units required for the degree. The laboratory (lab) hours for this course may be offered as face to face lab or online lab. See schedule of classes for specific requirements.

A second level course in computer accounting for business using a recognized software program. Focus will be on developing skills to create a set of records and applications for a merchandising business including sales and receivables, payables and purchases, and end-of-period procedures. Topics will also include payroll and payroll tax reporting and related preparation of employee earnings reports. CSU

BUSAC-190 Payroll Accounting

- 1.5 units SC
- 27 hours lecture per term
 - Recommended: Eligibility for ENGL-122 or equivalent

This course covers payroll accounting functions. Topics include how to calculate wages, determine required employer and employee tax deductions, process payroll, and file required reports. Employment legislation and tax laws that affect payroll will also be covered. CSU

BUSAC-282 Intermediate Accounting I

- 4 units SC
- 72 hours lecture per term
 - Prerequisite: BUSAC-186 or equivalent
 - Recommended: BUSAC-187 or equivalent

This advanced financial accounting course builds on the material presented in BUSAC-186. Topics include accounting and reporting for assets, liabilities, and their associated financial impact on earnings. Current issues regarding financial statement preparation and interpretation will also be covered. CSU

May 8, 2025

Agenda Item 4A

13) DVC

BUSAC 186 Financial
Accounting



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
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<small>NAME OF REQUESTER</small> [Redacted]	<small>TITLE</small> [Redacted]
<small>TITLE OF COURSE</small> Financial Accounting	
<small>VENDOR/PROVIDER</small> Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Summer 2014

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
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SIGNATURE

[Redacted Signature]

04/15/2025

Date

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Verified by:

<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="font-size: 0.8em; margin-top: 0.2em;">Division of Local Government Services</div>	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="font-size: 0.8em; margin-top: 0.2em;">Title</div>	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div> <div style="font-size: 0.8em; margin-top: 0.2em;">Date</div>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------

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BUSAC-185 QuickBooks Accounting for Business I

1.5 units SC

- 18 hours lecture/27 hours laboratory per term
- Recommended: BUSAC-181 or BUSAC-186 and eligibility for ENGL-122 or equivalents
- Note: Students may petition to repeat this course when software or hardware is changed. Only the first course completed will be applied toward a degree or certificate requirement. Units for both courses will apply towards the 60 units required for the degree.

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BUSAC-186 Financial Accounting

4 units SC

- 72 hours lecture per term
- Recommended: Eligibility for ENGL-122 or equivalent
- Note: Students seeking an introduction to bookkeeping techniques should register for BUSAC-181 - Applied Accounting.

This course presents the theory, practices and procedures of accounting. The importance of accounting and the use of financial statements by investors, creditors, and others making financial, investment, or regulatory decisions will be examined. Topics include transactions reporting and the accounting cycle, accounting for cash, receivables, inventory, plant and intangible assets, long-term investments, time value of money, liabilities, stockholders' equity, an introduction to analyzing financial statements, and accounting ethics. The application of generally accepted accounting principles and international financial reporting standards will also be covered. C-ID ACCT 110, CSU, UC

BUSAC-187 Managerial Accounting

4 units SC

- 72 hours lecture per term
- Prerequisite: BUSAC-186 or equivalent

This course presents the study of how managers use accounting information in decision-making, planning, directing operations and controlling. The focus is on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments will also be covered. C-ID ACCT 120, CSU, UC

BUSAC-188 QuickBooks Accounting for Business II

1.5 units SC

- 18 hours lecture/27 hours laboratory per term
- Recommended: BUSAC-185 and eligibility for ENGL-122 or equivalents
- Note: Course may be repeated when software program changes. Only the first course completed will be applied toward a degree or certificate requirement. Units for both courses will apply towards the 60 units required for the degree. The laboratory (lab) hours for this course may be offered as face to face lab or online lab. See schedule of classes for specific requirements.

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1.5 units SC

- 27 hours lecture per term
- Recommended: Eligibility for ENGL-122 or equivalent

This course covers payroll accounting functions. Topics include how to calculate wages, determine required employer and employee tax deductions, process payroll, and file required reports. Employment legislation and tax laws that affect payroll will also be covered. CSU

BUSAC-282 Intermediate Accounting I

4 units SC

- 72 hours lecture per term
- Prerequisite: BUSAC-186 or equivalent
- Recommended: BUSAC-187 or equivalent

This advanced financial accounting course builds on the material presented in BUSAC-186. Topics include accounting and reporting for assets, liabilities, and their associated financial impact on earnings. Current issues regarding financial statement preparation and interpretation will also be covered. CSU

May 8, 2025

Agenda Item 4A

14) DVC

BUS 240 Business Statistics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

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Please Print or Type:

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<small>NAME OF REQUESTER</small> [Redacted]	<small>TITLE</small> [Redacted]
<small>TITLE OF COURSE</small> Business Statistics	
<small>VENDOR/PROVIDER</small> Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Summer 2014

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
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If other, please describe why the course is applicable to appraisal and/or property tax.

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- ☒ Detailed Course Outline
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SIGNATURE

[Redacted Signature]

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Verified by:

<small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>

BUS-210 Introduction to e-Business

3 units SC

- 54 hours lecture per term
- Note: Eligibility for ENGL-122 or equivalent

This course provides an introduction to the modern world of e-business and e-commerce. Topics include e-business models and strategy, e-commerce platforms, multi-channel marketing and advertising, electronic payments and digital currency, security risks as well as important ethical and legal issues in e-business and e-commerce. E-business and e-commerce trends will also be discussed, including peer-to-peer commerce and on-demand service models, business-to-business models, e-marketplaces, global e-business infrastructure and supply chain management, as well as the roles of social networks and mobile platforms. CSU

BUS-240 Business Statistics

3 units SC

- 54 hours lecture/18 hours laboratory per term
- Prerequisite: Placement into BUS-240; or MATH-119; MATH-119SP; or MATH-120; or MATH-120SP; or assessment process or equivalent.

This course is an introduction to concepts, tools, methods and models employed in reasoning with numbers and in presenting cogent statistical arguments or solutions. Students are introduced to organizational, analytical and inference-making processes, using sample data to graphically and numerically describe samples, including identifying varying levels of measurement possible in variables and their implications for statistical computation and inference-making. The course details how to estimate confidence intervals, test hypotheses and develop projections for inferential purposes in a variety of contexts and disciplines such as business, social science, biology, economics, and health science. Many different probability distributions are covered: poisson, binomial, normal, student-t, chi-sq, F-distribution and others. Performing Analysis of Variance (ANOVA), estimating simple and multiple regressions, and making inference from such analysis is a major theme of this course. The use of spreadsheet-based software to compute statistics in large-data applications is an important part of lab work. C-ID MATH 110, CSU, UC (credit limits may apply to UC-see counselor)

BUS-250 Business Communications

3 units SC

- 54 hours lecture per term
- Recommended: BUS-101 and eligibility for ENGL-122 or equivalents
- Note: Credit by examination option available.

This course presents the principles of effective and ethical communication in the creation of letters, memos, and emails. Written and oral reports for a variety of business situations are also covered. The course also explores planning, organizing, composing, and revising business documents, as well as the use of presentation software to create and deliver professional-level reports. CSU

BUS-261 Investments

3 units SC

- 54 hours lecture per term
- Recommended: BUS-109 or equivalent

This is a comprehensive course that provides an overview of financial markets and financial assets such as stocks, bonds and mutual funds, develops a basic understanding of how to value different financial assets and select investment opportunities, and improves research and analytical skills for better investment decision making. CSU

BUS-294 Business Law

3 units SC

- 54 hours lecture per term
- Recommended: BUS-109 and eligibility for ENGL-122 or equivalents

This course presents a general overview of the specific areas of the legal environment that affect individuals and businesses with an emphasis on contracts, including the Uniform Commercial Code, Article 2. Legal history, civil procedure, constitutional law, torts, intellectual property, cyber law, criminal law, international law, labor and employment law, and agency will also be covered. C-ID BUS 125, CSU, UC

BUS-295 Occupational Work Experience Education in BUS

1-4 units SC

- May be repeated three times
- Variable hours
- Note: In order to enroll in BUS-295, students must be employed, register for the course, complete an online Employment Form, and participate in an orientation. Employment Form can be accessed at www.dvc.edu/wrkx. Incomplete grades are not awarded for this course.

BUS-295 is supervised employment that extends classroom learning to the job site and relates to the student's chosen field of study or area of career interest. Under the supervision of a college instructor, students will engage in on-the-job and other learning experiences that contribute to their employability skills and occupational or educational goals. Five hours work per week or seventy-five hours work per term is equal to one unit. Students may earn up to a maximum of sixteen units; repetition allowed per Title 5 Section 55253. CSU

May 8, 2025

Agenda Item 4A

15) DVC
ECON 220 Principles of
Macroeconomics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

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<small>TITLE OF COURSE</small>	
Principles of Macroeconomics	
<small>VENDOR/PROVIDER</small>	
Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Fall 2014

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
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☐ Syllabus or Course Material

SIGNATURE

	<u>4/15/2025</u> <small>Date</small>
--	-----------------------------------------

For Department Use Only			
<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>
Verified by:			
<div style="border-bottom: 1px solid black; width: 100%;"></div>	<div style="border-bottom: 1px solid black; width: 100%;"></div>	<div style="border-bottom: 1px solid black; width: 100%;"></div>	
<small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>	

Economics

Students transferring to a CSU campus that accepts the degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system, or those students who do not intend to transfer.

Students must complete each course used to meet a major requirement with a "C" grade or higher. Some courses in the major satisfy both major and CSUGE/IGETC general education requirements; however, the units are only counted once toward the 60 unit requirement for an associate degree. Some variations in requirements may exist at certain four-year institutions; therefore, students who intend to transfer are advised to refer to the catalog of the prospective transfer institution and consult a counselor.

major requirements:	units
ECON-220 Principles of Macroeconomics	3
ECON-221 Principles of Microeconomics	3

plus at least 3 units from:	
BUS-240 Business Statistics	3
MATH-142 Elementary Statistics with Probability	4

plus at least 4 units from:	
MATH-182 Calculus for Management, Life Science and Social Science I	4
MATH-192 Analytic Geometry and Calculus I	5

plus at least 3 units from:	
BUS-294 Business Law	3
BUSAC-186 Financial Accounting	4
BUSAC-187 Managerial Accounting	4
MATH-181 Finite Mathematics	3
MATH-193 Analytic Geometry and Calculus II	5

plus at least 3 units from any course above not already used or:	
ECON-101 Economics of Public Issues	3
ECON-200 Introduction to Economics	3
MATH-194 Linear Algebra	3
MATH-292 Analytic Geometry and Calculus III	5

total minimum units for the major 19

ECON-101 Economics of Public Issues

3 units SC
 • 54 hours lecture per term
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course examines economic aspects of selected current public issues such as price controls, crime, education, poverty, pollution, international trade, and taxes. It will analyze the role of economics as a social science in understanding causes of and policies for dealing with current public issues. CSU, UC (credit limits may apply to UC - see counselor)

ECON-200 Introduction to Economics

3 units SC
 • 54 hours lecture per term
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course is a survey of the basic principles of economics, including both microeconomics and macroeconomics. Concepts such as market supply and demand, market structures, resource markets, business cycles, fiscal policy, the Federal Reserve System, and international trade are introduced. CSU, UC (credit limits may apply to UC - see counselor)

ECON-220 Principles of Macroeconomics

3 units SC
 • 54 hours lecture per term
 • Prerequisite: MATH-120 or MATH-120SP or equivalent
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course provides an introduction to fundamental economic principles that recur throughout economics such as scarcity, opportunity cost, marginal decision making and the gains from trade. Macroeconomics focuses on broad economic aggregates such as total output, employment, the price level and the rate of economic growth. The course also examines fiscal and monetary policies and institutions, and applies macroeconomic theories to current economic issues. C-ID ECON 202, CSU, UC

ECON-221 Principles of Microeconomics

3 units SC
 • 54 hours lecture per term
 • Prerequisite: MATH-120 or MATH-120SP or equivalent
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course provides an introduction to fundamental microeconomic principles. Topics include a detailed study of the market mechanism, the elasticity properties of the demand and supply curves, how individuals make decisions about consumption and labor supply, how firms make decisions about how and how much to produce, and why some goods do not lend themselves to private production. The course also examines types of market structure and current economic issues. C-ID ECON-201, CSU, UC

ECON-255 Topics in Economics

.3-4 units SC
 • Variable hours
 A supplemental course in economics to provide a study of current concepts and problems in economics and related substantive areas. Specific topics will be announced in the schedule of classes. CSU

May 8, 2025

Agenda Item 4A

16) DVC
ECON 221 Principles of
Microeconomics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

NAME OF REQUESTER	TITLE
TITLE OF COURSE	
Principles of Microeconomics	
VENDOR/PROVIDER	
Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Summer 2015

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects |
| <input type="checkbox"/> IAAO Standards | <input type="checkbox"/> GIS, Mapping, CAMA |
| <input type="checkbox"/> Residential, Commercial/Industrial Appraisal | <input type="checkbox"/> Laws Relating to Real Estate, Water or Mining |
| <input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal | <input type="checkbox"/> Professional Ethics |
| <input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | |

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

04/15/2025

Date

For Department Use Only

NUMBER OF CREDIT HOURS GRANTED	NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT	MILESTONE APPLIED TO	TOTAL HOURS FOR THIS MILESTONE

Verified by:

Division of Local Government Services

Title

Date

Economics

Students transferring to a CSU campus that accepts the degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system, or those students who do not intend to transfer.

Students must complete each course used to meet a major requirement with a "C" grade or higher. Some courses in the major satisfy both major and CSUGE/IGETC general education requirements; however, the units are only counted once toward the 60 unit requirement for an associate degree. Some variations in requirements may exist at certain four-year institutions; therefore, students who intend to transfer are advised to refer to the catalog of the prospective transfer institution and consult a counselor.

major requirements:	units
ECON-220 Principles of Macroeconomics	3
ECON-221 Principles of Microeconomics	3

plus at least 3 units from:	
BUS-240 Business Statistics	3
MATH-142 Elementary Statistics with Probability	4

plus at least 4 units from:	
MATH-182 Calculus for Management, Life Science and Social Science I	4
MATH-192 Analytic Geometry and Calculus I	5

plus at least 3 units from:	
BUS-294 Business Law	3
BUSAC-186 Financial Accounting	4
BUSAC-187 Managerial Accounting	4
MATH-181 Finite Mathematics	3
MATH-193 Analytic Geometry and Calculus II	5

plus at least 3 units from any course above not already used or:	
ECON-101 Economics of Public Issues	3
ECON-200 Introduction to Economics	3
MATH-194 Linear Algebra	3
MATH-292 Analytic Geometry and Calculus III	5

total minimum units for the major 19

ECON-101 Economics of Public Issues

3 units SC
 • 54 hours lecture per term
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course examines economic aspects of selected current public issues such as price controls, crime, education, poverty, pollution, international trade, and taxes. It will analyze the role of economics as a social science in understanding causes of and policies for dealing with current public issues. CSU, UC (credit limits may apply to UC - see counselor)

ECON-200 Introduction to Economics

3 units SC
 • 54 hours lecture per term
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course is a survey of the basic principles of economics, including both microeconomics and macroeconomics. Concepts such as market supply and demand, market structures, resource markets, business cycles, fiscal policy, the Federal Reserve System, and international trade are introduced. CSU, UC (credit limits may apply to UC - see counselor)

ECON-220 Principles of Macroeconomics

3 units SC
 • 54 hours lecture per term
 • Prerequisite: MATH-120 or MATH-120SP or equivalent
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course provides an introduction to fundamental economic principles that recur throughout economics such as scarcity, opportunity cost, marginal decision making and the gains from trade. Macroeconomics focuses on broad economic aggregates such as total output, employment, the price level and the rate of economic growth. The course also examines fiscal and monetary policies and institutions, and applies macroeconomic theories to current economic issues. C-ID ECON 202, CSU, UC

ECON-221 Principles of Microeconomics

3 units SC
 • 54 hours lecture per term
 • Prerequisite: MATH-120 or MATH-120SP or equivalent
 • Recommended: Eligibility for ENGL-122 or equivalent
 This course provides an introduction to fundamental microeconomic principles. Topics include a detailed study of the market mechanism, the elasticity properties of the demand and supply curves, how individuals make decisions about consumption and labor supply, how firms make decisions about how and how much to produce, and why some goods do not lend themselves to private production. The course also examines types of market structure and current economic issues. C-ID ECON-201, CSU, UC

ECON-255 Topics in Economics

.3-4 units SC
 • Variable hours
 A supplemental course in economics to provide a study of current concepts and problems in economics and related substantive areas. Specific topics will be announced in the schedule of classes. CSU

May 8, 2025

Agenda Item 4A

17) DVC

Math 135 College Algebra



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

NAME OF REQUESTER	TITLE
TITLE OF COURSE	
College Algebra	
VENDOR/PROVIDER	
Diablo Valley College	

1. Course Summary:

Please see attached.

2. What are the hours of instruction? 36

3. What is the completion date? Spring 2016

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects |
| <input type="checkbox"/> IAAO Standards | <input type="checkbox"/> GIS, Mapping, CAMA |
| <input type="checkbox"/> Residential, Commercial/Industrial Appraisal | <input type="checkbox"/> Laws Relating to Real Estate, Water or Mining |
| <input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal | <input type="checkbox"/> Professional Ethics |
| <input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | |

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

04/15/2025

Date

For Department Use Only

NUMBER OF CREDIT HOURS GRANTED	NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT	MILESTONE APPLIED TO	TOTAL HOURS FOR THIS MILESTONE

Verified by:

Division of Local Government Services	Title	Date

MATH-124 Mathematics for Liberal Arts

3 units LR

- 54 hours lecture per term
- Prerequisite: Placement into MATH-124; or MATH-119; or MATH-119SP; or MATH-120; or MATH-120SP or assessment process or equivalent.

This course presents applications of techniques and concepts of intermediate algebra and critical thinking to the solving of contemporary problems in mathematics. Topics may include exponential functions, logarithmic scales, probability, statistics, finance, matrix operations, logic or geometry. Historical context of some of the great ideas of mathematics will also be explored. CSU, UC

MATH-125 Mathematical Concepts for Elementary School Teachers

3 units SC

- 54 hours lecture per term
- Prerequisite: Placement into MATH-125; or MATH-119; or MATH-119SP; or MATH-120; or MATH-120SP; or assessment process or equivalent.

This course focuses on the development of quantitative reasoning skills through in-depth, integrated explorations of topics in mathematics, including real number systems and subsystems. Emphasis is on comprehension and analysis of mathematical concepts and applications of logical reasoning. C-ID MATH 120, CSU, UC

MATH-135 College Algebra

4 units LR

- 72 hours lecture per term
- Prerequisite: Placement into MATH-135; or MATH-119; or MATH-119SP; or MATH-120; or MATH-120SP; or MATH-035 (may be taken concurrently with MATH-135); or assessment process. Or equivalent.

This course presents a study of functions and their graphs, including polynomial, rational, radical, exponential, absolute value, and logarithmic functions; systems of equations; theory of polynomial equations; analytic geometry. Other topics include inequalities, nonlinear systems, conic sections. CSU, UC (credit limits may apply to UC - see counselor)

MATH-135SP College Algebra - Self-Paced

4 units LR

- 216 hours laboratory per term
- Prerequisite: Placement through the assessment process or MATH-119 or MATH-120 or 120SP or equivalent
- Note: In this computer-assisted, flexibly-paced class, students will utilize an online learning system for their initial instruction, as well as receive assistance during weekly face-to-face meetings. Students will have some flexibility on how much time they take to learn topics and when they take assessments, though minimum requirements and deadlines will apply. The online laboratories require computer access and may be completed either on or off campus. The face-to-face meetings will be held in the DVC Math Lab (for lab schedule go to www.dvc.edu/PHCmathlab for Pleasant Hill or www.dvc.edu/SRCmathlab for SRC). Students are encouraged to complete MATH-135SP in one semester, or take up to 2 semesters. MATH-135SP is equivalent to MATH-135; students who have completed MATH-135 will not receive credit for MATH-135SP.

This course is a computer-assisted, flexibly-paced class, equivalent to MATH-135. This course presents a study of functions and their graphs, including polynomial, rational, radical, exponential, absolute value, and logarithmic functions; systems of equations; theory of polynomial equations; analytic geometry. Other topics include inequalities, nonlinear systems, conic sections. CSU, UC (credit limits may apply to UC - see counselor)

MATH-140 Tutor Training

1 unit LR

- 10 hours lecture/12 hours laboratory/12 hours laboratory by arrangement per term
- Prerequisite: Placement into MATH-140; or MATH-142; or MATH-144; or MATH-182; or MATH-191; or assessment process or equivalent.
- Recommended: Eligibility for ENGL-116/118 or ENGL-117 or ESL-117A or equivalent

This course presents the basic principles and methods of tutoring, including the tutoring sequence, leading and probing questions, communication skills, and learning theory. Topics include the application of tutoring techniques to specific areas of mathematics including algebra, trigonometry, and pre-calculus. Students will receive instruction to help tutees with special needs. CSU

May 8, 2025

Agenda Item 4A

18) SNHU

ACCT 318 Intermediate
Accounting II



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ACCT 318 - Intermediate Accounting II	
<small>VENDOR/PROVIDER</small> SNHU	

1. Course Summary:

Please see attached

2. What are the hours of instruction? 36 Hours

3. What is the completion date? Spring 2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE



Requestor Signature

4/30/2025

Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:



Division of Local Government Services

Title

Date

ACC318 - Intermediate Accounting II (Campus, Online)**Description**

In this course, students will study the liabilities and equities side of the balance sheet and apply accounting concepts for the proper preparation of financial statements. Students will analyze the inflows and outflows of cash for an organization and prepare accurate cash flow statements using direct and indirect methods. Students will utilize authentic tools and technologies to apply accounting principles to a variety of financial reporting situations.

Academic Level

Undergraduate

Credits

3

Prerequisites

Complete:

ACC317 - Intermediate Accounting I (3)

May 8, 2025

Agenda Item 4B

1) MWSU
FIN 301 Financial
Management



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> FIN 301 Financial Management	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Spring 1999

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

Requestor Signature [REDACTED]

Date [REDACTED]

For Department Use Only

NUMBER OF CREDIT HOURS GRANTED	NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT	MILESTONE APPLIED TO	TOTAL HOURS FOR THIS MILESTONE

Verified by:

[REDACTED] <small>Division of Local Government Services</small>	[REDACTED] <small>Title</small>	[REDACTED] <small>Date</small>
--------------------------------------------------------------------	------------------------------------	-----------------------------------

FIN 301 Financial Management Credits: 3

Typically Offered: Fall, Spring.

Course Description: Introduction to the issues which face the financial manager of a non-financial firm; discusses financial analysis, financial market instruments, profitability, investment decisions, and capital budgeting. **Prerequisite(s):** ACC 201 and junior standing.

May 8, 2025

Agenda Item 5

a) MWSU
Math 112 Finite
Mathematics



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [Redacted]	<small>TITLE</small> [Redacted]
<small>TITLE OF COURSE</small> MAT 112 Finite Mathematics	
<small>VENDOR/PROVIDER</small> Missouri Western State University	

1. Course Summary:

See Attached

2. What are the hours of instruction? 36

3. What is the completion date? Fall 1997

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY


- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

 [Redacted Signature] [Redacted Name]
Required Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

 _____ Division of Local Government Services _____ Title _____ Date

MAT 112 Finite Mathematics Credits: 3

Typically Offered: Fall, Spring.

Course Description: Linear and quadratic equations, graphs, and functions including exponential and logarithmic functions; mathematics of finance, annuities, sinking funds and mortgages; linear programming; counting methods, probability, expectation; descriptive statistics. Not open to the student with credit in **MAT 167**. **Prerequisite(s):** ACT math subscore of at least 22; a sufficient score on the math placement exam; a minimum grade of C in **MAT 110** or **MAT 110E** or higher; departmental approval.

CORE 42: MOTR MATH 120; Mathematical Reasoning and Modeling (attribute MO41)



May 8, 2025

Agenda Item 5

b) MCKISS

Appraising Small Apartment
Properties



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

NAME OF REQUESTER	[REDACTED]
TITLE OF COURSE	Appraising Small Apartment Properties
VENDOR/PROVIDER	McKissock

1. Course Summary:

see attached

2. What are the hours of instruction? _____

4.0

3. What is the completion date? _____

3/21/25

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><input type="checkbox"/> Mass Appraisal Concepts and Applications</p> <p><input type="checkbox"/> IAAO Standards</p> <p><input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal</p> <p><input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal</p> <p><input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)</p> <p><input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards</p> | <p><input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects</p> <p><input type="checkbox"/> GIS, Mapping, CAMA</p> <p><input type="checkbox"/> Laws Relating to Real Estate, Water or Mining</p> <p><input type="checkbox"/> Professional Ethics</p> <p><input type="checkbox"/> Other</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
- ☐ Syllabus or Course Material

SIGNATURE

Requestor

For Department Use Only

NUMBER OF CREDIT HOURS GRANTED	NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT	MILESTONE APPLIED TO	TOTAL HOURS FOR THIS MILESTONE

Verified by:

Division of Local Government Services	Title	Date
---------------------------------------	-------	------

Live Webinar: Appraising Small Apartment Properties

\$129

LIVESTREAM ELECTIVE

🕒 4 Hours

Instructor:
Robert Frazier

State:

NEVADA

Session:

04/18/2025 11:00AM — 3:00PM PDT

Add to Cart

This course applies the appraisal process used in all appraisals to an apartment property assignment. It is relevant to both general and residential appraisers. The appraisal process is illustrated by sourcing a small apartment property as an example throughout the course. The course emphasizes the analyses necessary for the appraiser to perform prior to calculating an estimate of value. It shows the relationship of the general data to the specific data utilized in the approaches to value, identifying five areas of concentration:

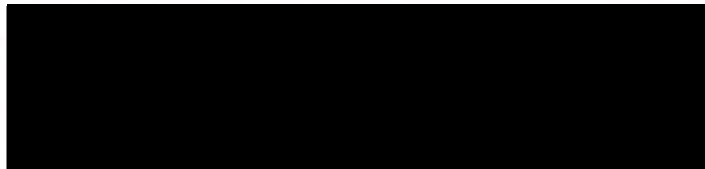
- 1) improvements;
- 2) site;
- 3) neighborhood;

Emphasis is placed on honing the appraiser's skills that are necessary to successfully meet the unique challenges of appraising apartments, specifically how to produce, support and be able to defend a credible appraisal. While the skills learned in this course will be applicable to a variety of apartment properties and other property type, it is illustrated by using small apartment complexes of 5 to 20 units.

Emphasis is placed on honing the appraiser's skills that are necessary to successfully meet the unique challenges of appraising apartments, specifically how to produce a credible appraisal. While the skills learned in this course will be applicable to a variety of apartment properties, it is geared towards small apartment complexes of 5 to 20 units.

Certificate of Completion

This is to certify that



has successfully completed Live Webinar: Appraising Small Apartment Properties (Approval Number # CE.0009091-A) for 4 hour(s) of continuing education credit for recertification in the state of Nevada. The course was completed on Friday March 21, 2025 given via distance education at:

www.mckissock.com

Instructor: Robert Frazier

Andrea Ledford

Signature of Authorized Representative



McKissock - P.O. Box 1673 - Warren, Pennsylvania - 16365 - 814.723.6979

May 8, 2025

Agenda Item 5

c) MCKISS

Income Approach Case
Studies for Commercial
Appraisal



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Income Approach Case Studies for Commercial Appraisal	
<small>VENDOR/PROVIDER</small> McKissock Learning	

1. Course Summary:

See attached.

2. What are the hours of instruction? 4

3. What is the completion date? TBD

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input checked="" type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material



For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

 <small>Division of Local Government Services</small>	<small>Title</small>	<small>Date</small>
----------------------------------------------------------	----------------------	---------------------

Income Approach Case Studies for Commercial Appraisal

About the Course

Introduction

One of three traditional approaches to value, the income approach converts anticipated benefits into an indication of property value. The income capitalization approach works inter-dependently with the cost approach and the sales comparison approach in estimating value.

This course is intended to provide the participant with basic skills as it relates to terminology and application of the income approach. Included is the development of reliable effective gross income estimates, vacancy and collection loss, analyzing operating expenses and calculating net operating income. Using the capitalization process, the participant will capitalize net operating income into an indication of value.

The case studies in this course will focus on existing improved commercial real estate in a competitive marketplace.

Course Outline

1. Concepts of the Income Approach to Value
2. Estimating Net Operating Income
3. Estimating Stabilized Expenses
4. Direct Capitalization Process
5. Comprehensive IRV Analysis
6. Income Approach Terminology
7. Conclusion
8. Final Exam

Other Governing Agency (Approved)

Name: Nevada Real Estate Appraisal Commission

Phone: 7756841902

Fax: 7756874868

Website: <http://red.nv.gov/Content/Appraisal/Main/>

Address: 3300 W. Sahara Ave., Suite 350 Las Vegas, NV 89102

Regulatory Requirements

Credit Hours: 4

Credit Type: Elective

Approval Number: CE.0009076-A

May 8, 2025

Agenda Item 5

d) WNC

Math 128 Precalculus
and Trigonometry



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Trigonometry	
<small>VENDOR/PROVIDER</small> Western Nevada College (WNC)	

1. Course Summary:

Studies relations, functions and their graphs; polynomial, rational, exponential, logarithm and trigonometric functions; analytic trigonometry; systems of equations and inequalities; conics; mathematical induction; sequences and series.

2. What are the hours of instruction? 36

3. What is the completion date? Spring 2013

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

▶ [REDACTED]

Requestor Signature

4/2/2025

Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

▶ _____
Division of Local Government Services

Title

Date

Course #	Course Title	Credits
MATH124	College Algebra	3 Credits

Prerequisites: Success in intermediate algebra, algebra II, MATH 96 or similar course is recommended as preparation for this course. Students should meet with a WNC Counselor to determine readiness based on placement or equivalent exam, high school coursework, or other factors. Covers equations and inequalities; relations and functions; linear, quadratic, polynomial, exponential, and logarithmic functions; systems of linear equations.

Course #	Course Title	Credits
MATH128	Precalculus and Trigonometry	5 Credits

Prerequisites: MATH 096 with a grade of C- or better or appropriate score on the WNC math placement or equivalent exam or three units of high school mathematics at the level of algebra and above with a grade of C- or better within the last three years. Studies relations, functions and their graphs; polynomial, rational, exponential, logarithm and trigonometric functions; analytic trigonometry; systems of equations and inequalities; conics; mathematical induction; sequences and series.

Course #	Course Title	Credits
STAT152	Introduction to Statistics	3 Credits

Prerequisites: Success in intermediate algebra, algebra II, MATH 96 or similar course is recommended as preparation for this course. Students should meet with a Counselor to determine readiness based on placement or equivalent exam, high school coursework, or other factors. Introduces statistics, probability models, statistical estimation and hypothesis testing, linear regression analysis, and special topics.

May 8, 2025

Agenda Item 5

e) WNC

Math 182 Calculus II



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> Math 182 Calculus II	
<small>VENDOR/PROVIDER</small> Western Nevada College (WNC)	

1. Course Summary:

Prerequisites: MATH181 or equivalent or consent of instructor. Teaches transcendental functions, methods of integration, conics, vectors.

Please see attached Syllabus.

2. What are the hours of instruction? 36 HOURS / 4 Credits

3. What is the completion date? Spring 2019

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☐ Detailed Course Outline
☒ Syllabus or Course Material

[REDACTED]

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

Division of Local Government Services _____ Title _____ Date _____

Math 182 Calculus II

Sections 4001/4002

Contact Information

Jeff Downs

E-Mail: jeffrey.downs@wnc.edu

Homepage: <http://www.wnc.edu/~downs>

Office: Aspen 224

Phone: (775) 445-4400

Office Hours:

T: 12:30 PM – 2 :00 PM(office)

W: 11:00 AM – 1:00 PM(online)

Th: 12:30 PM – 2 :00 PM(office)
or by appointment

Prerequisites: MATH 181 or equivalent or consent of the instructor.

Course Description: Offers fundamental concepts of analytical geometry and calculus, functions, graphs, limits, derivatives, and integrals.

Course Objectives: Upon completion of this course, successful students should be able to do the following:

- Calculate the area of a region between two curves.
- Find volume using the disc and shell methods.
- Determine arc length and surface area.
- Calculate work, fluid force and centers of mass.
- Integrate using the following techniques: trigonometric substitution, partial fractions, tables.
- Evaluate limits using L' Hopital's rule.
- Evaluate improper integrals.
- Find whether a series converges using the following tests: integral, p-series, comparison, alternating, ratio root.
- Determine Taylor and Maclaurin series of a given function.
- Know the equations and properties of the ellipse, hyperbola and parabola.
- Sketch curves in polar coordinates and find tangent lines, area and arc length in polar coordinates.
- Work with parametric equations.

Course Credit: 4

Transferability Within Nevada: This course is designed to apply toward a WNC degree and/or transfer to other schools within the Nevada System of Higher Education, depending on the degree chosen and other courses completed. It may transfer to colleges and universities outside Nevada. For information about how this course can transfer and apply to your program of study, please contact a counselor.

Linkage to College Mission: Provide instruction that contributes to a student's ability to think critically and solve problems; to reason mathematically and apply computational skills.

Text: Calculus 11th Ed., by Larson and Edwards.

Option 1: Textbook only ISBN-13: 9781337275347

Option 2: Textbook bundled with Webassign ISBN-13: 9780357006412

Option 3: Webassign with online book only single term ISBN: 9781337652667

Option 4: WebAssign with Online book only multi term ISBN: 9781337939805

May 8, 2025

Agenda Item 5

f) SNHU

ACCT 315 Accounting
Information Systems



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> ACCT 315 - Accounting Information Systems	
<small>VENDOR/PROVIDER</small> SNHU	

1. Course Summary:

Please see attached

2. What are the hours of instruction? 36 Hours

3. What is the completion date? Summer 2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE



Requestor Signature

4/30/2025

Date

For Department Use Only

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Verified by:



Division of Local Government Services

Title

Date

Acc 315 – Accounting Information System

ACC315 - Accounting Information Systems (Campus, Online)

Description

The course introduces the student to the fundamentals of accounting information systems and how they function within organizations. Students will explore how accounting information systems facilitate business processes, record transactions, and support internal controls, as well as the functionality of accounting applications and software. Students will learn how accounting information systems are used for data analysis and problem solving.

Additional information - Campus

Offered every fall term.

Academic Level

Undergraduate

Credits

3

Prerequisites

Complete:

ACC202 - Managerial Accounting (3)

May 8, 2025

Agenda Item 5

g) SNHU
INT 220 Global
Dimensions in
Business



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> INT 220 - Global Dimensions in Business	
<small>VENDOR/PROVIDER</small> SNHU	

1. Course Summary:

Please see attached

2. What are the hours of instruction? 36 Hours

3. What is the completion date? Summer 2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
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<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIG

Requester

4/30/2025

Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

<p>Division of Local Government Services</p>	<p>Title</p>	<p>Date</p>
----------------------------------------------	--------------	-------------

Undergraduate Course Syllabus

INT 220: Global Dimensions in Business

Course Prerequisites

None

Course Description

Students will examine the differences between the domestic and international business environments and factors that contribute to market attractiveness and entry. Students will also learn about the drivers of globalization and their impacts on business decision making.

Course Competencies

This course covers the following competencies, which represent the knowledge and skills relevant to your field:

- INT-20073: Explain the drivers of globalization and how they impact business decisions
- INT-20074: Differentiate between domestic and international business environments
- INT-20075: Describe the factors that contribute to international market attractiveness and entry

Required Materials

Using your learning resources is critical to your success in this course. Please purchase directly through the [SNHU Online Bookstore](#) rather than any other vendor. Purchasing directly from the bookstore ensures that you will obtain the correct materials and that the IT Service Desk, your advisor, and the instructor can provide you with support if you have problems.

Global Business Management

Sanjyot P. Dunung

FlatWorld Publishing

First Edition

2019

Harvard Business Review

The following material is available in the Harvard Business Review area of your course:

- Estimating Demand in Emerging Markets for Kodak Express
- Apple and Its Suppliers: Corporate Social Responsibility

Technical Requirements

Make sure you've met the [technical requirements](#) to complete this course.

Diversity, Equity, and Inclusion

As indicated in our core values, SNHU is committed to “embrace diversity where we encourage and respect diverse identities, ideas, and perspectives by honoring difference, amplifying belonging, engaging civilly, and breaking down barriers to bring our mission to life.”

This may or will be reflected in SNHU's curriculum as we embrace and practice diversity, equity, and inclusion (DEI) to provide the most transformative experience for our students, faculty, and staff. Because topics pertaining to DEI can be sensitive, please remember that embodying and practicing diversity, equity, and inclusion is one of our core values that you will encounter throughout the academic experience. In higher education, we are expected to think and engage critically. Use a growth mindset to embrace the diverse readings, course assignments, and experiences of your peers and faculty.

For more information about DEI at SNHU, please visit our website at the [Office of Diversity and Inclusion](#).

Instructor Availability and Response Time

Your class interaction with the instructor and your classmates will take place on a regular, ongoing basis. Your instructor will be actively engaged within the course throughout the week. You will normally communicate with your instructor in the weekly discussions or the General Questions discussion topic so that your questions and the instructor's answers benefit the entire class. You should feel free, however, to communicate with your instructor via SNHU email at any time, particularly when you want to discuss something of a personal or sensitive nature. Your instructor will generally provide a response within 24 hours. Instructors will post

grades and feedback (as applicable) within seven days of an assignment's due date, or within seven days of a late submission.

Grade Distribution

Assignment Category	Number of Graded Items	Point Value per Item	Total Points
Discussions	5	35	175
Assignments	6	70	420
Milestones	2	90	180
Project	1	225	225
			Total Course Points: 1,000

This course may also contain non-graded activities. The purpose of these non-graded activities is to assist you in mastering the learning outcomes in the graded activity items listed above.

University Grading System: Undergraduate

Grade	Numerical Equivalent	Points
A	93–100	4
A-	90–92	3.67
B+	87–89	3.33
B	83–86	3
B-	80–82	2.67
C+	77–79	2.33
C	73–76	2
C-	70–72	1.67
D+	67–69	1.33
D	60–66	1
F	0–59	0
I	Incomplete	
IF	Incomplete/Failure *	
IP	In Progress (past end of term)	
W	Withdrawn	

* Please refer to the [policy page](#) for information on the incomplete grade process.

Grading Guides

Specific activity directions, grading guides, posting requirements, and additional deadlines can be found in the Assignment Information section of the course.

Weekly Assignment Schedule

All readings can be found within each module of the course, and assignment instructions can be found in the Assignment Information section of the course. Assignments and discussion posts during the first week of each term are due by 11:59 p.m. Eastern Time. Assignments and discussion posts for the remainder of the term are due by 11:59 p.m. of the student's local time zone.

Module	Topics and Assignments
One	Reading: <i>Global Business Management</i> , Chapter 1 and Chapter 2, Section 2.1 1-1 Discussion: Global Events and Local Supplies 1-2 Assignment: Benefits of Global Expansion 1-3 Review the Final Project Guidelines and Rubric (Non-graded)
Two	Reading: <i>Global Business Management</i> , Chapter 5 2-1 Milestone One 2-2 Assignment: Cultural Comparisons 2-3 Reminder: Milestone Two
Three	Reading: <i>Global Business Management</i> , Chapter 2, Sections 2.2–2.4, Chapter 3, Sections 3.1–3.5, and Chapter 4 3-1 Discussion: Governmental Trade Interventions 3-2 Assignment: Economic and Political Environments Comparison
Four	Reading: <i>Global Business Management</i> , Chapter 7 and Chapter 8, Sections 8.1 and 8.2 4-1 Discussion: The International Monetary Fund 4-2 Assignment: Foreign Exchange 4-3 Reminder: Milestone Two
Five	Reading: <i>Global Business Management</i> , Chapter 9, Sections 9.1, 9.3, and 9.4, Chapter 10, Section 10.2, Chapter 13, Section 13.3, and Chapter 14, Section 14.3 5-1 Discussion: Data Privacy Considerations 5-2 Milestone Two

Module	Topics and Assignments
Six	Reading: <i>Global Business Management</i> , Chapters 6 and 15 6-1 Assignment: International Team Expectations 6-2 Assignment: Global Supply Chain Case Study 6-3 Reminder: Final Project
Seven	Reading: <i>Global Business Management</i> , Chapter 2, Section 2.3, and Chapter 11 7-1 Project Submission
Eight	8-1 Discussion: Reaching Career Goals

Course Participation

Course participation is required within the first week of the term for all online courses.

Participation in this context is defined as completing one graded assignment during the first week of the course. Otherwise, students will be administratively removed for nonparticipation. Students who do not participate during the first week may forfeit their rights to be reinstated into the course. Students who stop attending a course after the first week and who do not officially withdraw will receive a grade calculated based on all submitted and missed graded assignments for the course. Missed assignments will earn a grade of zero. See the [course withdrawal policy](#) and the [full attendance policy](#) for further information.

Late Assignments

Students who need extra time may submit assignments (excluding discussion board postings) up to one week after the assignment due date. Discussion board submissions will not be accepted for credit after the deadline except in extenuating circumstances.

- A penalty of 10 percent of the total value of the assignment will be applied to the grade achieved on the late assignment regardless of the day of the week on which the work is submitted.
- Students who submit assignments more than one week late will receive a grade of zero on the assignment unless they have made prior arrangements with the instructor.

Students must submit all assignments no later than 11:59 p.m. (in their own time zone) on the last day of the term. No assignments are accepted after the last day of the term unless an incomplete has been submitted. See the [incomplete grades policy](#).

There may be times an instructor makes an exception to the late assignment policy. Instructors may accept late work, including discussion board posts, with or without prior arrangement.

- Exceptions to the late policy on these grounds are left to the instructor's discretion, including whether the late penalty is applied or waived. Students should not assume that they will be allowed to submit assignments after the due dates.
- If an instructor finds that they are unable to determine whether an exception to the late policy would be appropriate without documentation, the collection and review of student documentation should be handled through the Dispute Resolution team in order to protect the student's privacy. In these cases, students should file a [Student Concern Dispute form](#) to have the circumstances reviewed.

If a student is experiencing (or knows they will experience) a circumstance, including pregnancy, that is protected under the Americans with Disabilities Act or Title IX, they are encouraged to contact the [Online Accessibility Center \(OAC\)](#) as soon as possible to explore what academic accommodations might be offered. Instructors must honor all deadlines established through the OAC.

Student Handbook

Review the [student handbook](#).

ADA/504 Compliance Statement

Southern New Hampshire University (SNHU) is dedicated to providing equal access to individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and with Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

SNHU prohibits unlawful discrimination on the basis of disability and takes action to prevent such discrimination by providing reasonable accommodations to eligible individuals with disabilities. The university has adopted the [ADA/504 Grievances Policy](#) (version 1.2 effective October 16, 2017), providing for prompt and equitable resolution of complaints regarding any action prohibited by Section 504 or the ADA.

For further information on accessibility support and services, visit the [Disability and Accessibility Services](#) webpage.

Academic Integrity Policy

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the [full academic integrity policy](#).

Copyright Policy

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the [full copyright policy](#).

Withdrawal Policy

Review the [full withdrawal policy](#).

Southern New Hampshire University Policies

More information about SNHU policies can be found on the [policy page](#).

May 8, 2025

Agenda Item 5

h) SNHU

MKT 205 Applied Marketing
Strategies



Nevada Department of Taxation
Property Tax Appraiser Continuing Education
New Course Application

Return this form to:
Division of Local Government Services
3850 Arrowhead Dr., 2nd Floor
Carson City, Nevada 89706

Please Print or Type:

COURSE INFORMATION (A person who wishes to receive contact hours for a course of continuing education that has not been previously approved, must apply for such approval.)

<small>NAME OF REQUESTER</small> [REDACTED]	<small>TITLE</small> [REDACTED]
<small>TITLE OF COURSE</small> MKT 205 - Applied Marketing Strategies	
<small>VENDOR/PROVIDER</small> SNHU	

1. Course Summary:

Please see attached

2. What are the hours of instruction? 36 Hours

3. What is the completion date? Summer 2024

SUBJECT CLASSIFICATION - CHECK ALL THAT APPLY

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Mass Appraisal Concepts and Applications
<input type="checkbox"/> IAAO Standards
<input type="checkbox"/> Residential, Commercial/Industrial Appraisal
<input type="checkbox"/> Unitary/Centrally Assessed Property Appraisal
<input type="checkbox"/> Legal Documents (Deeds, Titles, Leases, etc.)
<input type="checkbox"/> Nevada Statutes or Regulation, Appraisal or Assessment Standards | <input checked="" type="checkbox"/> College or Professional Level Accounting, Finance, Statistics or Other Appraisal Subjects
<input type="checkbox"/> GIS, Mapping, CAMA
<input type="checkbox"/> Laws Relating to Real Estate, Water or Mining
<input type="checkbox"/> Professional Ethics
<input type="checkbox"/> Other |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If other, please describe why the course is applicable to appraisal and/or property tax.

REQUIRED MATERIALS TO BE SUBMITTED WITH APPLICATION INCLUDE:

- ☒ Detailed Course Outline
☐ Syllabus or Course Material

SIGNATURE

Requestor Signature

4/30/2025

Date

For Department Use Only

<small>NUMBER OF CREDIT HOURS GRANTED</small>	<small>NUMBER OF CREDIT HOURS APPEARING ON TRANSCRIPT</small>	<small>MILESTONE APPLIED TO</small>	<small>TOTAL HOURS FOR THIS MILESTONE</small>

Verified by:

Division of Local Government Services Title Date

MKT 205 – Applied Marketing Strategies

MKT205 – Applied Marketing Strategies (Campus, Online)

Description

Students will learn how the marketing mix is used to position a product or service for a specific target market by analyzing pricing, distribution, product development, and promotional strategies. By applying marketing and consumer research, students will generate informed recommendations. Students will also examine the impact of communications and distribution channels on marketing efforts.

Additional Information - Online

The goal name associated with this course is Marketing Insights

Academic Level

Undergraduate

Credits

3